PROGINOV
// RH

TIME AND ATTENDANCE MANAGEMENT

Incorporate time into your management system

Proginov ERP features a badge-based time and attendance system, which, integrated with our advanced workforce management solution, enhances Proginov HR, our human resource management module.

// The time clock, the key to time management

Designed for companies that use time clocks, the time and attendance management module uses a database shared with Proginov ERP to record and analyse information for workforce management and payslip generation.

// A workspace tailored to your needs

The workforce management software manages badge readers, schedules, accruals (also available via a web portal), clocking controls, etc. It can be configured to meet your needs, with specific accruals (flex-time) and workforce scheduling.

The time and attendance management module can be tailored to your business practices and enables users to create their own control screen in their workspace.

// Customisable screens

Time and attendance management is based on both intuitive usability and functional responses for workforce management, with easy to read screens containing all the information you need.

Users can build their own screens with components (accruals, clocking controls, staff schedules, personal schedule, absences, etc.). Templates are also provided for quick-start purposes or for those who prefer a turnkey solution.

Intuitive usability

A solution integrated with payroll and commercial management

Easy to read screens with all the information you need

A customisable workspace

Graphic schedule management

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PROGINOV // ERP Universe

Wheel segments: Sales, Production, Retail, Mobility, Web, Finance, CRM, HR, Jobs, WMS

Center: EAI, ETL, BI, Telephony, Workflow, Requester, EDM, Ebics, EDI

TOP FEATURES OF THE TIME AND ATTENDANCE MANAGEMENT SYSTEM

BADGING
- Manage badge statuses
- Manage different badge readers
- Badge reader rights by operator profile
- Clock in by badging or keypad entry

CONFIGURATIONS
- Time profiles
- Acquired rights
- Automatic substitution of time profiles
- Weekly templates
- Rotations of weekly templates
- Calendar templates per group of employees
- Manage types of time (paid time off, etc.)
- Direct access to payroll data

MANAGE ACCRUALS VIA A WEB PORTAL
- Process leave requests
- View schedules
- Enter times worked

CONTROL TIME CLOCKING
- Control anomalies on time clocking with possibility of correcting
- Delegate time clock control rights
- Enter absences for a list of employees
- Team schedules
- Integrate attendance, absences and accruals with payroll

REPORTS
- Attendance and absence list
- Print out individual absenteeism reports
- Configurable activity report
- Export time and attendance to payroll

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